

Supplier Privacy Statement

1. Introduction

This Supplier Privacy Statement applies to all suppliers of Rio Tinto Group¹ companies (**Rio Tinto**).

In connection with the supply of services by your organisation (also described as '**you**'), Rio Tinto may collect, use, disclose, access and otherwise process personal data relating to your owners, directors and staff (employees and contractors). We do this to engage you, to manage our relationship with you and to facilitate the supply of services under the agreements we have signed with you. Your personal data may also be processed in connection with the supply of our products or services to Rio Tinto customers (eg when they undertake their own due diligence on us).

Please make this Privacy Statement available to your directors and staff who are likely to interact with Rio Tinto, or who are involved in administering the contract that we have in place with you.

2. What personal data is processed?

Prior to engaging your organisation, in the course of our due diligence procedures we will process personal data about your owners, directors and senior management, where this is publicly available. This will include details of company ownership, career information, potential conflicts of interest and any regulatory enforcement actions taken against them or companies with which they are associated.

Once you have been engaged, we will process **names** and **business contact data** (including business telephone, email and address details) and **line management details** of your staff who have contact with us.

From time to time, we may also request further personal data from you in order to meet our regulatory obligations or to monitor legal compliance (eg anti-money laundering procedures).

3. Why is personal data processed?

Rio Tinto processes personal data about your owners, directors and staff for three key business purposes:

- To administer and manage your relationship within the Rio Tinto Group;
- To pursue Rio Tinto's legitimate business interests in relation to the services you supply to Rio Tinto; and
- To meet legal, regulatory and compliance obligations.

To illustrate:

Administering and managing the relationship between Rio Tinto and you may include:

- establishing contact records for your employees who are our contact people for the services you supply to Rio Tinto;
- facilitating the payment of your invoices; and
- recording and retaining visitor logs on sites, in order to meet our internal health and safety rules as well as our obligations under our various security standards and policies.

¹ The 'Rio Tinto Group' means all the companies or businesses which are wholly or majority owned or managed by Rio Tinto plc or Rio Tinto Limited (whether directly or indirectly).

To pursue Rio Tinto's legitimate business interests may include:

- sharing your information with other Rio Tinto external service providers that assist Rio Tinto to conduct its business, to perform its functions or to operate its systems (for example, IT support, accounts payable, finance); and
- undertaking data analytics to confirm information contained in invoices.

To meet legal, regulatory and compliance obligations may include:

- meeting any legal obligations we may have in respect of our suppliers or our customers (e.g. Know Your Customer/Supplier)
- monitoring and managing conflicts of interest.

4. Additional information about disclosures of personal data and data retention

The personal data which a Rio Tinto Group company holds may, for the purposes detailed above, be transferred by or on behalf of that company to other Rio Tinto Group companies, external service providers or other third parties (as described above).

This may mean that your personal data is transferred across national borders, including to recipients in countries that may not have data privacy legislation that is equivalent to that in the country where you are located or where your personal data may be accessible by government agencies. To protect data transfers across national borders (or out of the European Economic Area), the Rio Tinto Group puts in place contractual clauses aimed to ensure an appropriate and adequate level of protection (in addition to consideration of applicable laws that regulate the data recipient). By providing your personal data, you are understood to consent to any such transfers. The [Data Privacy Standard](#) contains information about the countries where Rio Tinto operates and the locations of its key external service providers. The Data Privacy Standard forms part of the privacy policy available on the Rio Tinto website at www.riotinto.com (click on 'Privacy' link at the bottom of the page).

Personal data will only be processed for as long as this is required for the purposes it was collected for, or for the time required or authorised by law.

6. Your rights

Your owners, directors and staff have the right to seek access to the personal data that the Rio Tinto Group holds about them as individuals (for which they may be charged a fee in some countries), and the right to ask the relevant Rio Tinto Group company to correct any inaccuracies in that information, or in some cases, to erase it. Your owners, directors and staff also have the right to complain about how their personal data is processed, and have rights to information about how their personal data is processed and to object to its processing in some circumstances.

For further information on or to exercise any of these rights, please refer to Rio Tinto's [Data Privacy Standard](#) or contact [Rio Tinto's Ethics and Integrity department](#).